

## COLCHESTER LOCAL HIGHWAYS PANEL MINUTES –

6<sup>TH</sup> JUNE 2018 - 14.00

ESSEX HOUSE, THE CRESCENT, COLCHESTER, CO4 9GN

<b>Chairman:</b>	CC Anne Brown
<b>Panel Members:</b>	CC Anne Turrell (Deputy), CC Member Sure Lissimore, CC Member Julie Young, Cllr Brian Jarvis, Cllr Dennis Willetts, Cllr Dave Harris
<b>Officers:</b>	EH Sonia Church – Highways Liaison Manager EH Joe Hazleton – Highway Liaison Officer
<b>Secretariat:</b>	EH Sonia Church – Highways Liaison Manager

Item		Owner
1.	<b>Welcome and Introductions:</b>  The Chairman welcomed Cllr Harris to the meeting replacing Cllr Bentley	
2.	<b>Apologies for Absence</b> <ul style="list-style-type: none"> <li>- Cllr Gilli-Ross</li> <li>- Cllr Barton</li> <li>- Cllr Bentley</li> </ul>	
4	<b>Fixing the Links</b>  Item 4 was decided to be taken next with Jane Thompson and the designer on the project John giving the Panel an overview of Fixing the Link.  Fixing the Links works with Anglian Water, Colchester Borough Council and Essex County Council to enhance the legibility and orientation of the route between key landmarks in Colchester, specifically the Rail Station and Colchester Town Centre.  John and Jane presented the proposals and the request of £30k contribution from the Panel.  Cllr Turrell stated that we have lots of safety work to complete so would not support this project at this time. Cllr Willets agreed. Cllr Young asked if S106 monies could be used. Cllr Lissimore mentioned that the Arts Portfolio could be considered as another option. Cllr Brown asked Cllr Lissimore to take this back to officers.  Cllr Young liked that this scheme is concentrating on stopping short journeys by car and can see the validity of the scheme. Also that it would improve tourism.	

3.	<p><b>Minutes of meeting 20<sup>th</sup> March 2018 to be agreed as a correct record</b></p> <p><b>Declarations of interest</b> None</p>	
3.	<p><b>Matters Arising from Minutes of the previous meeting:</b></p> <p><b>The Strood</b> – The float switch is damaged, Joe has the new casing but a new float switch will be needed along with labour. Cllr Brown raised her objection to the LHP or ECC paying for a mistake of the Essex Highways in this project. She would raise it with the Cabinet Member.</p> <p><b>Footpath 8, Wivenhoe</b> – Cllr Young raised that although the works are complete, the vegetation now needs clearing. <i>Action – Joe to action with the Rangers.</i></p> <p><b>Dedham Road, Boxted</b> – Feasibility Study to be carried out to look at carriageway markings and signage outside the school and recommend any solutions to progress to detailed design.</p> <p><b>The Strood</b> – Cllr Bentley would like to know where responsibility lays for the railings. This has now been escalated to Cllr Grundy.</p> <p><b>Holly Road, Stanway</b> – JH informed the Panel that a CMA Paper will be required as this type of signage is not permitted on the Highway. JH will provide Cabinet Members with brief. This is to be funded by the owner of the home, but permission will be required to erect signs. <i>Action - JH will complete CMA and update members at next Panel meeting.</i></p> <p><b>Use of Rangers Service</b> – Joe reported that the option has been investigated and Colchester Borough Council would need to approach Essex County Council about wanting to take on the service. <i>Action - Cllr Turrell to speak to CBC Leader.</i></p> <p><b>Creffield Road/Oxford Road – Speed table</b> – Cllr Lissimore asked that the panel re-consider their decision not progressing this scheme. <i>Action - Joe to provide a detailed explanation on what has been completed so far, what is needed and the benefits of the scheme.</i></p> <p>Joe stated that all other actions have been completed.</p>	<p>JH</p> <p>JH</p> <p>AT</p> <p>JH</p>
7.	<p><b>Appendix</b></p> <p>Chairman’s decision taken to go through the Appendix and asked Joe to change the order of the next agenda.</p> <p>❖ <b>Colchester Rangers Report</b></p> <p>Cllr Turrell raised that Councillor requests were not being completed in a reasonable timeframe. Cllr Willetts was disappointed that the fingerpost job on Wood Lane was marked on the previous paperwork as complete when it wasn’t, now the</p>	

	<p>fingerpost has been totally removed from site and job is marked as incomplete. When will the post go back?  <i>Action - Joe to ask Rangers Team and report back to Cllr Willets.</i></p> <p>❖ <b>S106 Update</b></p> <p>Cllr Brown asked that budget figures are included in next paperwork.</p> <p>❖ <b>Revenue Spend</b></p> <p>All required surveys were completed. Discussion were had over higher resident support was required. 5 households was agreed before a survey would be approved by the Chairman.</p>	<p><b>JH</b></p>
<p><b>5.</b></p>	<p><b>Approved Works Programme Update 2017/18:</b></p> <p>The Panel move straight into discussing the schemes commissioned for delivery within 2018/19 financial year.</p> <p>No.1 - Salisbury Ave LCOL172045 – Direct delivery works planned for 29<sup>th</sup> June 2018.</p> <p>No.2 - A134 Westway LCOL181008 – Direct delivery works planned for 22<sup>nd</sup> June 2018.</p> <p>No.9 - Colchester Road LCOL175008 – JH gave an update. No timescales were given but it is possible we could receive S106 monies for this scheme.  Cllr Willets wants the Panel to take the schemes on their merits rather than reply on developments to pay for LHP schemes.  <i>Action - Joe will report back at the next panel with timescales.</i></p> <p>No.10 - Footpath 70 LCOL178002 – The Park Manager has confirmed he is happy with footpath diversion.</p> <p>No further questions on page 11, no questions for page 12.</p> <p>P13 consisted of schemes which do not currently have funding as part of the 18/19 programme however the panel have given authority to the chairman to put any of these forward if funding becomes available.</p> <p>Sonia raised that it may be prudent for the Panel to agree potential schemes to be brought forward to the rolling programme in readiness for the new direct delivery team to deliver as and when design budget becomes available.</p>	<p><b>JH</b></p>
<p><b>6.</b></p>	<p><b>Potential Schemes List for consideration of Panel in 2017/18:</b></p> <p>It was brought up that by Sonia that is Colchester Borough Council do decide to match fund this could clear the current backlog of Colchester requests awaiting funding on the potential schemes list.</p>	

	<p>JH provided the Panel with Report 3, Potential Schemes List. (Pages 15-37 Inc.) Comments below.</p> <p style="text-align: center;"><b>❖ Traffic Management</b></p> <p>No.1 - Tufnell Way LCOL152143 – The Panel would like this to be considered as a future Direct Delivery scheme if design funds become available.</p> <p>No.11 - Blackheath Colchester LCOL162062 – Joe has been instructed by the Panel to undertake the CMA and to ask if VAS can be delivered by direct delivery. <i>Action - Joe to report back to next meeting.</i></p> <p>No.19 - London Road, Great Horkesley LCOL172014 – Cllr Willetts asked if concealed entrance markings had been considered however officers stated that no signs or carriageway markings could be used for concealed entrances.</p> <p>No.22 - Axial Way, Mile End LCOL172018 - The Panel would like this to be considered as a future Direct Delivery scheme if design funds become available.</p> <p>No.33 - Phillip Road, Wivenhoe LCOL172036 – The Panel would like this to be considered as a future Direct Delivery scheme if design funds become available.</p> <p>No.39 - Hawthorn Ave, Colchester LCOL173014 - The Panel would like this to be considered as a future Direct Delivery scheme if design funds become available.</p> <p>No.42 - Runkins Corner, Boxted LCOL172054 – Cllr Brown highlighted how important this was to the Parish.</p> <p style="text-align: center;"><b>❖ Passenger Transport</b></p> <p>The Panel asked if the bus cages in this section can be considered for direct delivery.</p> <p>It was also mentioned that £7,500 was the maximum amount which the Panel are willing to contribute to any PT shelter. The remainder should be sourced from the Parish.</p> <p>Cllr Lissimore wants to ensure that we reuse any shelters if possible.</p> <p style="text-align: center;"><b>❖ Public Rights of Way</b></p> <p>No.1 - Byway 47 LCOL168011 – Cllr Brown is not in support of improving the bridge as it will allow more 4x4 vehicles to use the route at night.</p>	<p><b>JH</b></p>
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<p><b>8.</b></p>	<p><b>AOB</b></p> <p>The Chairman and Vice Chairman raised that they had discussed wanting speed surveys to have more local support before they are funded. It was muted to adopt something similar to the NEPP. After a discussion it was decided that each request requires at least 5 household in support of needing a speed survey before the Chairman will approve for funding.</p> <p>It was also muted that Colchester LHP will not support a scheme if a development has occurred within its vicinity within 5 years of the request. The panel agreed.</p>	
<p><b>9.</b></p>	<p><b>Date of next meeting:</b></p> <p>September 11<sup>th</sup> at 2pm Room F2, Essex House, The Crescent, Colchester, CO4 9GN</p>	